

HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone : (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Ralephenya T.D

Ref: MM-001- 2025/26

12 September 2025

REQUEST FOR QUOTATION (RE-ADVERT)

MOLEMOLE MUNICIPALITY IS HEREBY INVITING PROPOSALS / QUOTATIONS FROM SUITABLE SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF MOLEMOLE EVENT MANAGEMENT EQUIPMENT AS PER THE SPECIFICATION BELOW:

Description	Quantity
EOS R7 Mirror less camera with 18-150 MM and 100-400 MM F/4-7.1LENS, incl SanDisk 256GB Extreme PRO SDXC UHS-1 Card –C10, U3. V30, UHD, SD card-SDSDXXY-256G-GN4IN, Eos, Flash light and Tripod and Camera Bag case	01
Clear Acrylic Light Weight Branded Podium	01
Branded Director Chairs	02
1x 4 m Small Easy fold Gazebo	01
1.8 x 0.75m) Foldable Tables	02
0.7 M X1.5 Pop up Banners	02
Pull up Banners	04
Aluminum Backdrops (3m by 2.25m)	02
Shark Fin Banners	04
Branded Table cloths (hem all rounds)	02

N.B: All graphic work and installation of flags to be done by the appointed Service Provider, Communications will supply images and any additional information.

The following documentation should be attached to the quotations:

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- Valid Tax Compliance status pin
- Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

Stage 1: Evaluation of Price and Specific Goals

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority with the same address as the address on the CSD.	5
Woman-ownership of 51% and above (less than 51% of woman ownership prorated will apply)	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years) ownership of 51% and above (less than 51% prorated will apply)	Identification Document	5

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
 - b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
 - c) Incomplete quotations will be disqualified from further evaluation
 - d) Payment will be effected within 30 days of receipt of invoice.
 - e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
 - f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;
- Kindly direct all technical enquiries to **Moshokwa F at 015 501 2300** between 08:00 and 16:30.
 - All quotations should be submitted at Mogwadi Municipal RFQ Box by the **19 September at 11h00**, clearly marked **“SUPPLY AND DELIVERY OF MOLEMOLE EVENT MANAGEMENT EQUIPMENT”**
 - “No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



K.E MAKGATHO
MUNICIPAL MANAGER
MM-001- 2025/26